

I hereby give notice of an ordinary meeting of the

<b>Meeting:</b>	Harding Park and Pou Tu Te Rangī Joint Management Committee
<b>Date:</b>	Wednesday 20 September 2017
<b>Time:</b>	12.30pm
<b>Venue:</b>	Lighthouse Function Centre, Dargaville Museum

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## **Open Agenda**

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### **Membership**

Chair: To be confirmed

Members: Messrs Hal Harding, Willie Wright, Matiu Wati, Rex Nathan  
Councillors Victoria Del La Varis-Woodcock and Karen Joyce-Paki

### Staff and Associates:

General Manager Community, Acting Parks and Community Manager, Democratic Services Manager (minutetaker).

Sean Mahoney  
**Democratic Services Manager**  
[smahoney@kaipara.govt.nz](mailto:smahoney@kaipara.govt.nz)

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**Meeting of the Harding Park and Pou Tu Te Rangi Joint Management Committee  
Wednesday 20 September 2017**

**1 Opening**

**1.1 Karakia**

**1.2 Confirmation of Chair**

**1.3 Present**

**1.4 Apologies**

**1.5 Confirmation of Agenda**

The Committee to confirm the Agenda.

**1.6 Conflict of Interest Declaration**

Committee Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a Committee Member/Commissioner and any private or other external interest they might have. It is also considered best practice for those members to the Executive Team attending the meeting to also signal any conflicts that they may have with an item before the Committee.

**1.7 Deputations and Presentations**

Note that submitters are scheduled between 2.30 pm and 3.05 pm on the traffic directional review.

## **2 Confirmation of Minutes**

### **2.1 Harding Park and Pou Tu Te Rangi Joint Management Committee minutes 29 June 2017**

**Democratic Services Manager                      1607.11**

#### **Recommended**

*That the minutes of the Harding Park and Pou Tu Te Rangi Joint Management Committee held 29 June 2017 be confirmed as a true and correct record.*

<b>Meeting:</b>	Harding Park and Pou Tu Te Rangi Joint Management Committee
<b>Date:</b>	Thursday 29 June 2017
<b>Time:</b>	2.00pm
<b>Venue:</b>	Lighthouse Function Centre, Dargaville Museum
<b>Version:</b>	Unconfirmed minutes

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## Minutes

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### Membership

Chair: To be confirmed

Members: Messrs Hal Harding, Willie Wright, Matiu Wati  
Councillors Victoria Del La Varis-Woodcock and Karen Joyce-Paki

Staff and Associates:

General Manager Community, Community Facilitator (minutetaker).

Sean Mahoney  
**Democratic Services Manager**  
[smahoney@kaipara.govt.nz](mailto:smahoney@kaipara.govt.nz)

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**Minutes of the Harding Park and Pou Tu Te Rangi Joint Management Committee  
Thursday 29 June 2017**

**1 Opening****1.1 Karakia**

Victoria Del La Varis-Woodcock opened the meeting with a Karakia.

Willie Wright welcomed everyone and acknowledged the passing of Robbie Sarich.

**1.2 Confirmation of Acting Chair**

Willie Wright

This item was deferred to the next meeting.

**1.3 Present**

Chair Willie Wright, Matiu Wati (arrived late), Councillors Victoria Del La Varis-Woodcock and Karen Joyce-Paki

**Attendance**

<b>Name</b>	<b>Designation</b>	<b>Item(s)</b>
Sue Hodge	Parks and Community Manager	All
Darlene Lang	Community Facilitator	All (Minute-taker)

**1.4 Apologies**

**Moved Del La Varis-Woodcock/Joyce-Paki**

*That the apology of Hal Harding be received.*

**Carried**

**1.5 Confirmation of Agenda**

The Committee confirmed the Agenda.

**1.6 Conflict of interest Declaration**

Nil

**1.7 Deputations and presentations**

Submitters were scheduled between 2.30pm and 3.05pm on the traffic directional review.

## 2 Confirmation of Minutes

### 2.1 HP/PTTR Joint Management Committee minutes 16 March 2017

Democratic Services Manager 1607.11

**Moved Del La Varis-Woodcock/Joyce-Paki**

*That the Harding Park/Pou tu te Rangi Combined Committee minutes of 16 March 2017, as circulated, be confirmed as a true and correct record.*

**Carried**

## 3 Operational

### 3.1 HP/PTTR Operations Update: March to June 2017

Parks and Community Manager 4702.06

**Moved Wright/Wati**

*That the Harding Park Committee and Pou Tu Te Rangi Joint Management Committee receives the Parks and Community Manager's report 'HP/PTTR Operations Update: March/June 2017' dated 16 June 2017 and the information contained therein.*

**Carried**

### 3.2 HP/PTTR Traffic Directional Community Feedback

Parks and Community Manager 4702.06

**Moved Wati/Joyce-Paki**

*That the Harding Park Committee and Pou Tu Te Rangi Joint Management Committee resolves to rescind its September 2016 decision and resolves that the traffic direction at Harding Park remains in a clockwise direction and that the traffic management improvements recommended in the OPUS report Pou Tu Te Rangi Harding Park Traffic Management Review dated 27 January 2017 are implemented.*

**Carried**

A story will be put in the local newspaper and on facebook to let everyone know of the decision.

## 4 General

Te Uri O Hau Trustees have asked Matiu with Willie's support to have a talk to Rex Nathan to see if he would be willing to sit on the Harding Park and Pou Tu Te Rangi Joint Management Committee.





A Hui needs to be arranged for mid-August. This Hui will start with a Blessing of the new interpretation signs, then a Hui with Te Uri O Hau representatives about their signage and finishing with a workshop for the Governance Group to discuss the Reserve Management Plan and to plan the works programme for the next year.

Council’s Community Facilitator was asked to send a sympathy card to Kipi Sarich on behalf of the Harding Park and Pou Tu Te Rangi Joint Management Committee.

**5 Closure**

The meeting closed at 3.30 pm

**Confirmed** .....

**Chair** .....

### **3 Operational**

**File number:** 4702.06 **Approved for agenda**   
**Report to:** Pou Tu Te Rangi Harding Park Joint Management Committee  
**Meeting date:** **20 September 2017**  
**Subject:** **Operations Update: July/September 2017**  
**Date of report:** 08 September 2017  
**From:** Darlene Lang, Acting Parks and Community Manager  
**Report purpose**  **Decision**  **Information**  
**Assessment of significance**  **Significant**  **Non-significant**

### Summary

The Harding Park Committee has been established to work alongside the Pou Tu Te Rangi Joint Management Committee to implement the adopted 2002 Pou Tu Te Rangi and Harding Park Reserve Management Plan (RMP).

There is a \$100,000 capital works budget available in 2017/2018 to implement the Works Programme which is being developed at a workshop to be held before the governance meeting. This Works Programme will be approved by the Committee at the governance meeting.

The five interpretation panels and wayfinding signage have been installed. A Blessing was held in August 2017.

Trees have been cleared at the entrance and the new specimen trees have been planted.

2,500 plants have been planted.

Picket fence has been extended at the entrance.

Three new macrocarpa tables and chairs have been installed.

### Recommendation

*That the Harding Park Committee and Pou Tu Te Rangi Joint Management Committee receives the Parks and Community Manager's report 'Operations Update: July/September 2017' dated 08 September 2017 and the information contained therein.*

### Reason for recommendation

This will keep the Committee up-to-date on progress and relevant information regarding the ongoing operations and implementation of the Pou Tu Te Rangi and Harding Park Reserve Management Plan.

### Reason for the report

To report on the operations by providing an update for the July to March 2017 period and 2017/2018 Works Programme.

### Background

The Harding Park Committee and Pou Tu Te Rangi Joint Management Committee (the Committee) is charged with implementing the July 2012 Pou Tu Te Rangi and Harding Park Reserve Management Plan (RMP).

The adoption of the RMP signals the start of a new phase for this site and its wider surrounds. It is intended that any future development or land use decisions must recognise the RMP's shared vision/goals for Harding Park and Pou Tu Te Rangī Pa (Park and Pa site).

### **Operations update**

Council has approved \$100,000 per annum capital works per annum and the Committee adopted the 2016/2017 Works Programme in September 2016. This has been completed.

<b>Project</b>	<b>Status</b>	<b>Budget</b>	<b>Actual</b>
Removal of and building of fences	Complete	\$5,000	\$4,860
Pedestrian Links	Complete	\$18,000	\$20,605
Planting Plan	Complete	\$5,000	\$3,748
Sign Project	Complete	\$30,000	\$32,440
Traffic Review	Complete		\$4,807
Specimen Trees	Complete	\$2,000	\$1,220
Replace seating/tables and bollards	Complete	\$10,000	\$14,570
Removal weeds species, plants and planting	Complete	\$30,000	\$20,103
Meeting Expenses	Complete		\$190
<b>Total</b>		<b>\$100,000</b>	<b>\$102,543</b>

The 2017/2018 Works Programme is still to be approved. This will be done in September 2017 at the Workshop being held before the governance meeting.

### **General matters**

The five interpretation panels and wayfinding signage have been installed. A Blessing was held in August 2017.

Trees have been cleared at the entrance and the new specimen trees have been planted. 2,500 plants have been planted. The picket fence has been extended at the entrance and three new macrocarpa tables and chairs have been installed.

### **Factors to consider**

#### ***Community views***

The RMP was developed using a public process and reflects the views of the community and other stakeholders at the time of its development. The Park and Pa site is popular with local and visitors to the area. The site, particularly the Museum, is considered to be amongst Dargaville's greatest attractions. Public interest in any decision relating to governance of this area is therefore high.

#### ***Policy implications***

There are no policy implications as all recommendations are consistent with the Reserve Management Plan.

#### ***Financial implications***

It is the Parks and Community Manager's responsibility to ensure all operations are conducted within budget. The financial budgets are set within the Long Term Plan and respective Annual Plan.

***Legal/delegation implications***

There are no delegation issues; the Harding Park Committee has delegated authority from Council to govern Harding Park in accordance with its Terms of Reference.

**Assessment of significance**

This is not a significant activity on Harding Park and as such is not considered to be significant in terms of Council's Significance and Engagement Policy.

**Next step**

Develop the 2017/2018 Works Programme for the Committee's approval and continue to maintain the developments undertaken to date.

## **4 Closure**

**Kaipara District Council  
Dargaville**